

 **Dixon PAC Meeting**

 September 22, 2015

**Attendance:**

Lisa de Giorgio, Diana White, Karen Fisher-Hagel, Megan Riter, Lisa Fisher, Lyn Yang, Patti Bates, Jennifer Reilly, Mo Namazi, Harj Basanti, Maria Rivera, Julie Shannon, Gail Guo, Karin Schweitzer, Kiera Hindson, Kristy McLeod

Staff - Kassan Borthwick, Bill Juhasz

Megan Riter opened the meeting at 7:06PM .

***MOVED by Jen Reilly and SECONDED by Karen Fisher-Hagel that the agenda be adopted. CARRIED.***

***MOVED by Diana White and SECONDED by Mo Namazi that last meeting minutes be approved. CARRIED.***

**Administrator’s Report – Bill Juhasz:**

* Smooth start to school year, students in class by Thurs. Lots of careful consideration put into classroom placement.
* Staff update:
	+ 3 new resource teachers have joined Dixon; they are progressive and enthusiastic, will provide presentation to staff tomorrow.
	+ New Grade 5/6 FI teacher hired to fill maternity leave for Alexandra Galbraith.
* School wide goal: social responsibility & literacy. There will be monthly themes to coincide with social responsibility matrix with assemblies & lesson plans to augment social responsibility goals.
* ProD Day Septs 28: focus on new curriculum & social responsibility. New curriculum officially to start next Sept however soft start already launched, with some teachers having implemented for a year. Will plan for parent session on new curriculum in near future.
* Teacher Wish List: a lot of focus in area of technology. Data projectors needed, especially by primary teachers for using image to work with language. We have some existing, may require a few more but mostly need to cover the cost of labour to mount projectors.
* Facilities review: potential to close up to 5 schools in district. Entire year will be used for consultation. Refer to Letstalksd38.ca for updates & survey. District is interested in knowing how to communicate with parents.

**Treasurer’s Report: - Patti Bates**

* Review standing items tonight, teacher wish list items to be reviewed at Oct meeting
* Balance Sheet Budget Overview: review of school allotments
	+ Speakers fund increased from last year due to allocation for Saleema Noon & Michael Bortolatto
	+ Total $600 has been allocated for Dragonfly club (increase from $300) due to additional supplies requirement
* Currently have no unaccounted for gaming accounts from last year
* Movie license fee ($600) will be allocated to PAC Expense Fund
* ***MOVED by Karen Fisher-Hagel and SECONDED by Kristy McLeod to approve budget for the year. CARRIED.***

**Fundraising Report – Karen Fisher-Hagel:**

* Our fundraising philosophy is to be inclusive& hold community events rather than focus on direct sales
* Letter will go home shortly to highlight fundraising initiatives:
	+ Pizza days, movie nights (Mo Namazi to look into popcorn supplier), passive campaign for QSP, craft fair Nov 18
	+ Family photo night cancelled this year due to lack of participants last year
* Class reps: Bill has list from staff of classrooms with class reps already filled; some classes still have trouble finding rep. Bill will forward list to PAC. Class reps will serve as conduit for PAC to get a sense of what is important to our parent community.
* Maria Rivera is our new food coordinator. Food days to be published shortly. We need volunteers!
	+ Suggestion to hold more food days; not feasible at this point unless we have more volunteers to support food days.
* Kassan advised of new program in place for Gr 7 students that will provide opportunities to contribute in area of service

**Other:**

* CPF: membership fee is $150 for 3 years. Without CPF membership Dixon cannot participate in provincial level Concours. ***MOVED by Julie Shannon and SECONDED by Mo Namazi that CPF membership be renewed. CARRIED.***
	+ Upcoming CPF events: Cupcakes & Questions Oct 8. Christmas movie night Dec 8.
* RDPA: comprises all Richmond PACs with a rep from each school. Need Dixon rep – first meeting Oct 6 @ 7pm.
* Early Warning Coordinator: position is vacant. Coordinator organizes volunteers that reconcile absence calls from parents vs. attendance taken by teachers to ensure all students are accounted for.
* Provincial budget consultation: website exists for public input on education budget http://www.leg.bc.ca/cmt/finance/budget-consultations.asp
* Dragon wear: Kassan will provide pricing for review at next meeting
* Lice concern – What is the protocol in dealing with lice? Parents in class are notified, school nurse steps if it becomes more than isolated events.

***MOVED by Julie Shannon and SECONDED by Lisa DiGiorgio that meeting be adjourned. CARRIED.***

Meeting was adjourned at 8:43PM